



## Exhibit B Instructions

Please use this sheet to guide you in properly completing your Exhibit B form. **An Exhibit B must be included with all escrow materials sent either physically or electronically to your escrow account.** The blue text below the lines is instructions to assist you in preparing and submitting this form. This is NOT the actual Exhibit B form. Exhibit B's are included as an attachment to your escrow agreement. Thank you for your business and assistance with this important step in the management of your escrow account.

### Exhibit B

#### Deposit Material Description

<b>Company Name</b>		<b>Deposit Account Number</b>	
<b>Deposit Name</b>		<b>Deposit Version</b>	

**Company Name:** List only your company's name, do not list beneficiary's name.

**Deposit Account Number:** List your account # (For example, 12345-23456)

**Deposit Name:** List the name of the deposit only

**Deposit Version:** List the deposit version number only.

The Deposit Name and Version should be listed on the deposit media, along with your Company Name and Deposit Account Number. The descriptions here should match the labeling of the media.

#### Deposit Media

Media Type	Quantity	Media Type	Quantity
<input type="checkbox"/> CD-ROM / DVD		<input type="checkbox"/> USB Drive	
<input type="checkbox"/> DLT Tape		<input type="checkbox"/> Documentation	
<input type="checkbox"/> DAT Tape(4mm/8mm)		<input type="checkbox"/> Hard Drive / CPU	
<input type="checkbox"/> LTO Tape		<input type="checkbox"/> Circuit Board	
<input type="checkbox"/> Other (please describe):			

Quantity needs to have a numeric value in the corresponding box, as opposed to a check mark or an "x".

	<b>Total Size of Transmission</b> (specify in bytes)	<b># of Files</b>	<b># of Folders</b>
<input type="checkbox"/> Electronic Deposit			

If you are depositing escrow materials electronically via FTP please provide the total size of the deposit in bytes, total number of files contained within the deposit, and the total number of folders if any contained within the deposit. This information is key to ensuring we have received a complete deposit. You must have an FTP account set up in advance before making your first deposit. Deposit types (physical vs. electronic) can be combined. If your deposit requirement is urgent, please consider sending the initial deposit physically and then set up electronic deposits for all future deposits.

## Deposit Encryption

<b>Encryption tool name</b>	<b>Version</b>
<b>Hardware required</b>	
<b>Software required</b>	
<b>Other required information</b>	

**Encryption tool name:** List the names of any tools used to encrypt information included in the deposit. For secrecy, passwords can come in a separate delivery or in an envelope included with the deposit.

**Version:** If an encryption tool is used, please list the version number of that tool.

**Hardware required:** List any special hardware required to run the technology.

**Software required:** List any third-party software required to run the technology or to open the encryption tools, etc.

**Other required information:** Provide any special instructions needed to run the technology or to otherwise verify the deposit.

## Deposit Certification

<input type="checkbox"/> I certify for Depositor that the above described Deposit Material has been transmitted electronically or sent via commercial express mail carrier to Iron Mountain at the address below.		<input type="checkbox"/> Iron Mountain has inspected and accepted the above described Deposit Material either electronically or physically. Iron Mountain will notify Depositor of any discrepancies.	
<b>Print Name</b>		<b>Name</b>	
<b>Date</b>		<b>Date</b>	
<b>Email Address</b>			
<b>Telephone Number</b>			

Note: if Depositor is physically sending Deposit Material to Iron Mountain, please label all media and mail all Deposit Material with the appropriate Exhibit B via commercial express carrier to the following address.

Iron Mountain Intellectual Property Management, Inc.  
 Attn: Vault Administration  
 2100 Norcross Parkway, Suite 150  
 Norcross, GA 30071  
 Telephone: 800-875-5669  
 Facsimile: 770-239-9201

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